



411th BSB
Environmental Management System's
Cross Functional Team
27 January 2005
Meeting Summary

Ms. Osborne-Flesch opened the meeting by welcoming the group and congratulating the CFT for nearing the end of the Identification of Aspects and Impacts phase. Through the identification of significant impacts, the Environmental Quality Control Committee (EQCC), in conjunction with the Cross Functional Team (CFT), will be able to establish appropriate and effective objectives and targets to ensure a continual improvement in the BSB's environmental performance. Ms. Osborne-Flesch provided the attendees with the completed inventory for Campbell Barracks for review and discussion.

Among the topics discussed was a summary of the determination of unit utilities usage. Currently, the BSB's Directorate of Public Works (DPW) is responsible for the costs associated with the electrical usage, solid waste disposal, water-usage and wastewater treatment of all of the tenant units within the BSB's footprint; a fact which makes assignment of those costs to individual tenant units rather difficult. (i.e. units do not receive a "bill" for these services; meters to track the usage/generation of these costs are at centralized areas and do not reflect the usage/generation data for individual buildings or units; etc.). In order to assign a relative cost factor for these activities, the CFT had decided to use the available BSB-wide utilities cost information to generate an estimate of average cost based on the number and size of buildings utilized by each unit within the BSB's footprint.

In addition, SGT Kromer (Prime Power) indicated that his unit would be interested in assisting the CFT in identification of fuel consumption due to emergency power utilization and equipment maintenance. He also mentioned that his unit could possibly provide more detailed energy consumption information for each unit/building on Tompkins Barracks as part of their spring training mission.

At the end of the meeting, Ms. Osborne-Flesch briefly discussed the upcoming audit that U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) will conduct on the BSB's Environmental Management System (EMS) during the period 7-11 March 2005; more information will be shared as it is received.

The CFT Members were reminded that the next meeting will be held on 16 February 2005 at **1330** on Tompkins Barracks, Building 4219. Directions to the meeting location were provided and are as follows:



Immediately after entry at the Tompkins Barracks Main Gate take a Right at the First Drive. Building 4219 is Beside the Parking Lot, Next to German Kanteen.

Ms. Osborne-Flesch informed the CFT that the final inventories for all of the units within the BSB would be presented at that time.

Each attended was provide a copy of the following material:

1) Hardcopies of:

Campbell Barracks Aspects and Impacts Inventory and utilities usage breakdown sheets..


Upcoming Meetings:

16 February 2005, 1330, Tompkins Barracks, Building 4219

Attendees:

Mr. Horst Pommert, 411th BSB DPW FES
Mr. Jacob Whitehurst, 1st PERSCOM
Mr. George Quick, AMC-DS-2
Mr. Roy Miller, AAFES
Mr. Jason Dickerson, DDDE
Mr. Randy Hamilton, RCO
Mr. Joseph Spencer, CPD
SGT Kromer, 249th ENG Bn
Mr. Ed Subjek, AMC
Ms. Tara Swanson, USAMH-MEDDAC
Ms. Becky Cajigal, CHRA
Mr. Jon Nagy, 26th ASG DOL
Mr. Terry Patton, 411th BSB DOL
Ms. Melanie Carney, USAMH
Mr. James Byrnes, 30th Med Bde





Catherine M. Osborne-Flesch
411th BSB DPE EMO
EMS Coordinator

DISTRIBUTION:

Cross Functional Team Members
MAJ Capps, 411th BSB DPW
Mr. Taylor, 411th BSB DPW
Mr. Tafoya, 411th BSB
LTC Vanderpot, 411th BSB